

Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting – Minutes
July 15, 2019 4:00 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:00 PM.
2. **Roll Call:** Trustees Peter Gilbert, Merry Holliday-Hanson, Russ Kelley, Colin Roe and Will Stockwin were present. Trustee Jill Gayaldo and Robert Snyder were absent with notification.
District Employees Present: Manager Joel Buettner, Mario Boisvert, Jake Hartle, Isabel Alvarez and Nikki Rockwell.
3. **Pledge of Allegiance** was led by Trustee Kelley.
4. **Introduction of Guests:** John Bliss, SCI Consulting Group, was introduced.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Convene Public Hearing**
President Kelley convened the public hearing at 4:01 PM.

Mr. Bliss provided a verbal report on the recent court cases and answered questions from the Board.

8. **Board Review and Consideration of Resolution 2019-10**
A motion to approve Resolution 2019-10 Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2019-20 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District was made by Trustee Gilbert, seconded by Trustee Holliday-Hanson, approved by roll call vote.
Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Roe and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Gayaldo and Snyder
9. **Board Review and Consideration of Resolution 2019-11**
A motion to approve Resolution 2019-11 Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2019-20 for the Expanded Services and Permanent Facility Assessment was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.
Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Roe and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Snyder

10. Board Review and Consideration of Resolution 2019-12

A motion to approve Resolution 2019-12 Resolution Ordering the Approval of 2019-20 Lincoln Special Tax Report and Directing the Levying of Taxes was made by Trustee Stockwin, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Roe and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustees Gayaldo and Snyder

11. Close Public Hearing

President Kelley closed the Public Hearing at 4:11 PM.

12. Convene Special Board Meeting

President Kelley convened the special board meeting at 4:11 PM.

13. Report from President regarding Public Hearing

President Kelley reported that the public hearing was opened and closed with no public comment. The Board approved three (3) resolutions for the Benefit Assessments for FY 2019-20. (**2019-10** *Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2019-20 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District*, **2019-11** *Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2019-20 for the Expanded Services and Permanent Facility Assessment*, **2019-12** *Ordering the Approval of 2019-20 Lincoln Special Tax Report and Directing the Levying of Taxes*).

14. Consent Agenda

A motion to approve the minutes of the June 17, 2019 regular Board Meeting, financial report for June, was made by Trustee Gilbert seconded by Trustee Stockwin, (Trustee Holliday-Hanson abstained from the minutes due to absence at the June meeting).

15. Board Review and Consideration to Approve Title Change of Public Affairs Program Manager to Public Information Officer

A motion to approve title change of Public Affairs Program Manager to Public Information Officer was made by Trustee Gilbert, Seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Roe and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustees Gayaldo and Snyder

16. Board Review and Consideration to Approve and Adopt Revised FY 2019-2020 Pay Scale

A motion to approve and adopt FY 2019-2020 revised Pay Scale effective July 01, 2019 was made by Trustee Gilbert, Seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Roe and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustees Gayaldo and Snyder

17. Staff Reports

- A. Operations Report – A written report was submitted. No additional items were reported.
- B. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- C. General Manager Report – A written report was submitted. No additional items were reported.
 - There was a discussion regarding Vision and Dental insurance and benefits that might be available for trustees, there was consensus not to pursue any further.

18. Board/Staff General Discussion – there was none

Adjourned to Closed Session at 4:42 PM.

19. Closed Session:

- A. Closed Session: Conference with District designated labor negotiator Joel Buettner regarding the unrepresented employee in the Assistant Manager position. (pursuant to Government Code Section 54957.6).

Open Session reconvened at 4:48 PM.

20. Report from Closed Session: The Board gave direction to General Manager Joel Buettner.

21. Announcements

- A. The next regular Board meeting will be held August 19, 2019 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

22. Adjournment: President Kelley adjourned the meeting at 4:50 PM.

Minutes approved by the Board and dated, this 19th day of August, 2019 after passage.

Russ Kelley, Board President:



Attest:

Isabel Alvarez, Board Secretary:



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